



## APPLICATION FORM FOR FULL MEMBERSHIP

1. Surname: ..... Forenames: .....

2. Date of birth: .....

3. Home address: .....

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County: ..... Post Code: .....

Telephone No: ..... Fax No: .....

Mobile: ..... E-mail: .....

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4. **Training:** Please give details of Apprenticeships and/or college courses taken with dates and qualifications attained.

5. **Work Experience:** Please give details of any previous employment and experience within the profession.

6. Do you hold City and Guilds Certificate/s in furniture making, finishing, upholstery, restoration or any other equivalent qualification? If so at what level and when qualified?

Level: .....Date: .....

*Copies of your qualification certificates will be required.*

**Details of your Business**

7. Date you began full time furniture conservation/restoration.

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8. Does your workshop have the appropriate?

Security:	Yes/No
Burglar Alarm:	Yes/No
Fire Warning:	Yes/No
Fire Fighting:	Yes/No

9. Are you insured in the following areas?

Public liability:	Yes/No
Employer's Liability:	Yes/No
Goods in Trust:	Yes/No
Goods in Transit:	Yes/No
Professional Indemnity:	Yes/No

*You will be asked to provide proof of insurance cover.*

10. **Skill Assessment:** You will be required by a visiting assessor to show furniture before, during and after conservation/restoration and to justify your work. Enclosed with this application form is a copy of the BAFRA Assessment Criteria. Please be certain that you are ready to comply with all the requirements listed with the criteria. It is VITAL that you have ready for inspection, sufficient items of furniture when the Assessor visits you, and you should make certain that you fully understand this requirement.

11. **Memberships:** Do you belong to any Trade Associations, Craft Guilds, and/or conservation groups? If so please give details with type of membership?

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12. **References:** Two references are required. Referees must be knowledgeable and acceptable to BAFRA and will be contacted.

Suggested sources of references could be from knowledgeable members of the public or perhaps, from BADA or LAPADA Members, collectors of fine furniture or senior officers of Museums, Historic House collections etc for whom you have done conservation/restoration work. The important thing to BAFRA is that the referees you choose are knowledgeable about furniture and are able to judge properly the quality of your work. If you want help when selecting your referees, please ask BAFRA Head Office or the Membership Officer whose telephone number is below.

Please give the names and addresses of your Referees overleaf.

1:

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2.

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13. Please send this completed Application Form together with an Assessment Fee of £90 in favour of BAFRA, which is redeemable as a credit against your first year's subscription if accepted as a Full Member. Attach copies of your Qualification Certificates / Diplomas etc. which will be returned and send to:

Gerald Langley, BAFRA Membership Officer  
The Garage Workshop, Smalleys Yard, Bathley,  
Newark, Nottinghamshire NG23 6DA  
Tel: 01636 678261

Signed by  
Applicant.....Date.....

**See over page for the definition of the BAFRA Full Member and conditions of membership.**

### **The BAFRA Full Member**

The BAFRA Full Members are accredited by the Association and should describe themselves as such. The Full Member is fully experienced in a wide range of skills relating to the conservation and restoration of furniture originating primarily in The British Isles. Some Full Members also have knowledge, skills and experience needed for work on furniture from elsewhere in the world. Also, many have experience in more specialised aspects of furniture conservation and these are listed under Additional Skills in the BAFRA Annual Directory. The Full Member is totally responsible for every aspect of the work he/she completes whether by his/her own hand or by any other conservator-restorer or craftsman. Similarly the Full Member is entirely responsible for the quality of all materials used.

Only BAFRA Members of Full Membership status may use or display the BAFRA Logo.

Full Members must abide by the BAFRA Limited Memorandum & Articles and Code of Ethics and are required to maintain a programme of Continuous Professional Development (CPD) the plans and records of which may be examined by BAFRA. Full Members have full voting rights and may attend all BAFRA General Meetings. They may also attend BAFRA Executive Committee meetings as 'Observers' on application to the Chief Executive Officer.

Your signature as applicant for Full membership on Page 3 of this form will signify your complete acceptance of the above conditions should your application be successful.

**Full Membership Subscription: £350 per annum**

**Your subscription will be payable immediately you have been informed that accredited membership of BAFRA has been awarded, based on the monthly proportion of the membership year remaining net of the £90 Application Fee. The BAFRA Membership Year is from 1 July to 30 June (Standing Order Forms are available for monthly and yearly subscription payment).**